

## **EXECUTIVE**

Minutes of the meeting held on 18 September 2019 starting at 7.00 pm

### **Present:**

Councillor Colin Smith (Chairman)  
Councillors Peter Fortune, Kate Lymer, Peter Morgan and  
Diane Smith

### **Also Present:**

Councillor Aisha Cuthbert, Councillor Simon Fawthrop and  
Councillor Angela Wilkins

### **61 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Graham Arthur and William Huntington-Thresher.

### **62 DECLARATIONS OF INTEREST**

Councillor Peter Morgan declared an interest in the report on the Tackling Loneliness Summit, as his wife was the chairman of Careplus.

### **63 QUESTIONS**

No questions had been received.

### **64 TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 10TH JULY 2019 AND 2 AUGUST 2019**

**RESOLVED** that the minutes of the meetings held on 10<sup>th</sup> July 2019 and 2<sup>nd</sup> August 2019 (excluding exempt information) be confirmed.

### **65 MATTERS OUTSTANDING FROM PREVIOUS MEETINGS**

Report CSD19126

The Executive considered matters outstanding from previous meetings.

### **66 TACKLING LONELINESS SUMMIT**

The Executive received a report providing a summary of the Loneliness Summit held during National Loneliness Week on 21<sup>st</sup> June 2019, which had been attended by over 120 delegates. The summit had facilitated a conversation around loneliness to raise awareness and reduce stigma.

The Summit had been organised by Councillor Aisha Cuthbert, Executive Assistant to the Leader, who attended the meeting to update the Executive on

the continuing work and conversations inspired by the summit. She highlighted a number of initiatives, including several coffee mornings set up by Residents Associations, inter-generational projects such as the Shaw Trust's initiative with a care home and a nursery in Chislehurst, discussions with local housing associations, and the intention to work with Age UK Bromley to establish a local hub to bring together information related to loneliness issues and activities. External funding was being sought for some of this work, and discussions had been held with the City Bridge Trust and the Big Heritage Lottery Fund.

The Deputy Leader also raised the importance of involving schools and reaching other groups such as former service personnel, and suggested that social media would be an important part of promoting the proposed hub and related projects.

**RESOLVED that the activities taking place at the Loneliness Summit and its outcomes be noted, and all involved be thanked for their work.**

**67 SALIX STREET LIGHTING LED UPGRADE**  
Report ES19056

The report set out a proposal to upgrade 3,780 street lights across the borough with new energy efficient LED lanterns and photocells, using the Carbon Management Fund and funding from an interest-free Salix Energy Efficiency Loan Scheme (SEELS) loan.

Councillor Simon Fawthrop queried whether the financial implications of the proposal were sound, as the savings projected did not take account of any potential increases in energy prices over the payback period. The Director of Finance confirmed that a prudent approach had been taken in assessing the savings, that the savings would probably be higher than set out in the report, and that the savings available would be likely to be worthwhile whatever happened with energy cost inflation.

In response to a question from Councillor Angela Wilkins, it was reported that about half of the boroughs street lights, roughly 14,000 columns, had already been replaced with new LED lights; if this proposal was implemented it would leave about 10,000 columns that had not been modernised.

The report had been scrutinised at the Environment and Community Services PDS Committee meeting on 28<sup>th</sup> August 2019, and the Committee had supported the proposals. The Environment and Community Services Portfolio Holder was also fully in support of the proposals.

**RESOLVED that**

**(1) The proposals set out in the report to replace a further 3,870 street lights with improved LED lighting and photocells, at a cost of £1.124m, funded from the Carbon Management Fund of £500k and an additional interest-free SEELS loan of £624k be approved.**

**(2) The scheme be added to the capital programme at an estimated cost of £1.124m, subject to approval from full Council.**

**(3) It is noted that following payback of the loans, annual savings of £221.1k will be achieved in 2025/26 and £229.4k from 2026/27 onwards, excluding any increases in energy prices.**

**68 PROPOSALS FOR INTEGRATION OF HEALTH AND SOCIAL CARE IN BROMLEY**  
Report ACH19008

The report provided the Executive with further information on proposed changes to the NHS commissioning system in Bromley, and sought support to progress with arrangements to better integrate health and social care commissioning, including the appointment of a joint senior post to manage commissioning, contract management and brokerage for Adult and Children's services and for NHS community services. Information was also provided on the progress made on 'One Bromley', the local health and care partnership.

Dr Angela Bhan, Bromley CCG, attended the meeting and explained that the proposed place-based board would be jointly chaired by a Councillor and a GP chairman, and decisions would be made by consensus. All Council decision-making processes and scrutiny would remain in place, and the Council would not be exposed to NHS funding pressures.

Most of the boroughs in South East London were taking a similar level 2 approach, the aligned commissioning model, with only LB Lambeth seeking a level 3 agreement.

The proposals included appointing a new Director to manage commissioning; it was confirmed that this post would be joint funded by the Council and the NHS, leading to savings for both organisations. There would be additional savings in management costs and other efficiencies.

The Leader referred to the strengthening relationships and progress between the Council and Health Partners locally, a view endorsed by Dr Bhan, and expressed support for the proposals to continue this good work.

The report had been scrutinised at the Adult Care and Health PDS Committee meeting on 17<sup>th</sup> September 2019, and the Committee had supported the proposals, subject to an amendment to the wording of the first recommendation, which the Executive accepted.

**RESOLVED that**

**(1) The development of a Borough-based structure that will better integrate health and social care commissioning be supported.**

**(2) Progress with integrated commissioning at level 2 for Bromley – Aligned Commissioning, be noted.**

**(3) Full Council be recommended to agree the recruitment and selection of a joint role between the Council and the CCG to lead commissioning on a salary package higher than £100k, pursuant to the Localism Act 2011; previously, the plan was that this should be a Director level role but the current intention is that the post-holder reports to the Director of Adult Services and to the Place Based Director who will have delegated authority and budget from the new proposed SEL CCG. The role of this post will be to:**

- **Manage the commissioning, contract management and brokerage functions for Adult and Children’s services.**
- **Manage the commissioning and contracting function for the NHS in Bromley.**
- **Seek to gain efficiencies and improved productivity in a joint commissioning, contract management and brokerage team, thereby releasing resources for health and social care**
- **Ensure that commissioning, contract management and brokerage functions are aligned to gain maximum efficiency and productivity, e.g. in the merging of two teams.**
- **Ensure that NHS and social care processes are aligned to achieve maximum value for money for the population of Bromley and commissioning organisations.**

**69            PROCEEDING TO PROCUREMENT (GATEWAY 1): DEMENTIA  
POST DIAGNOSIS SUPPORT SERVICE  
Report ACH19001**

The contract for Dementia Post Diagnosis Support Service was due to expire on 30<sup>th</sup> June 2020. There were no further options to extend the current contract which had an annual value of £451k and cumulative spend over the life of the contract of £1.8m. It was necessary to commence a procurement process to ensure ongoing service provision and the report summarised options as to how the commissioning process should be undertaken.

As the value of the new contract was expected to exceed £1m, the report sought Executive approval to commence the procurement of services in alignment with Council Commissioning Plans, Bromley Clinical Commissioning Group (CCG) Commissioning Plans and the Health and Wellbeing Strategy 2019 to 2023. Funding was from existing Better Care Fund money.

The report had been scrutinised at the Adult Care and Health PDS Committee meeting on 17<sup>th</sup> September 2019, and the Committee had supported the proposals.

**RESOLVED that the commencement of a procurement process for a new Dementia Post Diagnosis Support Service (thereafter referred to as the Dementia Hub) from October 2019 be approved, subject also to CCG agreement; the new contract will commence on 1<sup>st</sup> July 2020 for a period of 5 years with the option to extend for up to a further two years at an estimated annual value of £490k (whole life value estimated at £3.43m.)**

**70 AGEING WELL IN BROMLEY STRATEGY**  
Report ACH19004

The Ageing Well in Bromley Strategy was joint Council and Bromley Clinical Commissioning Group endeavour, and a joint commitment to Bromley residents.

The aim of the Strategy was to set out how partners would work together to ensure that older people retained their independence for as long as possible with the assistance of family, friends, faith and community groups, the voluntary sector and, where necessary, the Council and Health services.

In order to deliver this vision four key outcomes had been agreed to signify community priorities:

Outcome 1: I socialise, participate and make my own choices

Outcome 2: I feel healthy and can get the health and care service I need when I need

Outcome 3: My home meets my aspirations and needs

Outcome 4: I am safe and I feel safe and trust people around me

The strategy did not include any additional staffing or resources, but it reflected existing services and illustrated the actions that were already being taken to deliver on the Outcomes and their corresponding Priorities. The Strategy also provided an insight into the future actions that would be initiated in order to deliver the overriding aims.

The report had been scrutinised at the Adult Care and Health PDS Committee meeting on 17<sup>th</sup> September 2019. The Committee supported the proposals, subject to recommending that the words “to compete” be removed from the third aim in Priority One, and to the document being proof-read before publication.

**RESOLVED that the Ageing Well in Bromley Strategy be endorsed as recommended, subject to the deletion of the words “to compete” as requested by the Adult Care and Health PDS Committee.**

**71 GATEWAY REPORT - EXTENSION TO THE DIRECT PAYMENTS SUPPORT AND PAYROLL SERVICE CONTRACT WITH VIBRANCE - AND APPROVAL TO COMMENCE TENDER FOR A DIRECT PAYMENTS SUPPORT AND PAYROLL SERVICE CONTRACT (PART 1)**  
Report ACH19003

The report sought agreement to apply the second and final formal one year extension of the Direct Payments Support and Payroll Service Contract, from 8 April 2020 to 7 April 2021 and approval to commence a full tender exercise for a new Direct Payments Support and Payroll Service Contract by the end of 2019.

The current contract was awarded following a competitive tender and commenced in April 2017 for a period of two years with the option to extend up to a further two years on a 1 year +1 year basis. The 2<sup>nd</sup> extension from 8 April 2020 would allow time for the implementation of the Pre-Payment Cards in Bromley as outlined in Option 1 – paragraph 4.8.2 b of the report.

The additional rationale for the extension was that (as demonstrated in Sections 4.2 and 5.2 of the report) the provider was delivering a good service and was operating in accordance with the current contract and service specification. Additionally, the service had been reviewed with a satisfactory outcome in April 2018 and again in June 2018. In summary, there was compelling justification and benefits from the contract extension, which also guaranteed no increase in the budget for a further year (retaining the 2017 price).

It was proposed that following a competitive tender the new contract would commence in April 2021 for a period of five years with the option to extend up to a further two years on a one year plus one year basis.

The Leader thanked officers for the progress now being made to promote direct payments; take-up had increased from 11% to 19.4%, and was expected to rise further under the new contract.

Confidential details were set out in a part 2 report. The reports had been scrutinised at the Adult Care and Health PDS Committee meeting on 17<sup>th</sup> September 2019, and the Committee had supported the proposals.

**RESOLVED that the commencement of a formal tender process for a Direct Payments Support and Payroll Service Contract, by the end of 2019 to ensure a new service is commissioned at the end of this extension be approved; the new service will commence on 8 April 2021 for a period of 5 year with an option to extend by a period of up to but not exceeding 1 year followed by a further period of up to one year.**

- 72 DISPOSAL OF Y BLOCKS - DECISION TO DISPOSE OF OPEN SPACE AND TO APPROPRIATE THE LAND AND BUILDINGS FROM OFFICE TO HOUSING USE UNDER SECTION 232 OF THE TOWN AND COUNTRY PLANNING ACT 1990 (PART 1)**  
Report DRR19/045

Report deferred to the next meeting.

- 73 CONSIDERATION OF ANY OTHER ISSUES REFERRED FROM THE EXECUTIVE, RESOURCES AND CONTRACTS POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

There were no additional items referred from Executive, Resources and Contracts PDS Committee to be considered.

- 74 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

**RESOLVED** that the Press and public be excluded during consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries  
refer to matters involving exempt information**

- 75 EXEMPT MINUTES OF THE MEETINGS HELD ON 10 JULY AND 2 AUGUST 2019**

The Executive received an additional briefing on the Contract Award for Burnt Ash Lane Housing, as requested at the special meeting on 2<sup>nd</sup> August 2019, and confirmed the part 2 minutes of the meetings held on 10<sup>th</sup> July 2019 and 2<sup>nd</sup> August 2019.

- 76 AWARD OF CONTRACT FOR THE MORTUARY SERVICE**

The Executive agreed proposals to award a contract for the provision of a Mortuary Service.

- 77 GATEWAY REPORT - EXTENSION TO THE DIRECT PAYMENTS SUPPORT AND PAYROLL SERVICE CONTRACT WITH VIBRANCE - AND APPROVAL TO COMMENCE TENDER FOR A DIRECT PAYMENTS SUPPORT AND PAYROLL SERVICE CONTRACT (PART 2 )**

*Executive*  
*18 September 2019*

The Executive received a report containing confidential information relating to the proposals for the Direct Payments Support and Payroll Service contract.

**78            DISPOSAL OF Y BLOCKS - DECISION TO DISPOSE OF OPEN SPACE AND TO APPROPRIATE THE LAND AND BUILDINGS FROM OFFICE TO HOUSING USE UNDER SECTION 232 OF THE TOWN AND COUNTRY PLANNING ACT 1990 (PART 2)**

Report deferred to the next meeting.

The Meeting ended at 7.45 pm

Chairman